

**STATE OF TEXAS
COUNTY OF LEON**

**IN THE COMMISSIONERS COURT
OF LEON COUNTY, TEXAS**

On this the 13th day of December 2021, the Commissioners Court of Leon County, Texas, met for its regularly scheduled meeting at 9:30 a.m. with the following members present:

Byron Ryder – County Judge
Joey Sullivan – Commissioner Pct. No. 1
David Ferguson – Commissioner Pct. No. 2
Kyle Workman – Commissioner Pct. No. 3
David Grimes – Commissioner Pct. No. 4

Together with County Clerk Christie Wakefield, serving as an ex-officio member of the Commissioners Court, Sheriff Kevin Ellis, County Attorney Keith Cook, EOC Director Jimmy Carrigan, and County Treasurer Brandi Hill.

1. OPEN MEETING WITH PRAYER AND PLEDGES.

Judge Ryder opened the meeting with prayer; pledges to the American and Texas flag were rendered.

2. DISCUSS AND POSSIBLY TAKE ACTION ON CLAIMS DUE.

Commissioner Sullivan made the motion seconded by Commissioner Grimes to accept the claims due.

MOTION CARRIED.

(COPY FOLLOWS)

3. DISCUSS AND POSSIBLY TAKE ACTION ON MINUTES FROM THE PREVIOUS MEETING.

Commissioner Sullivan made the motion, seconded by Commissioner Grimes to approve the minutes from the previous sessions.

MOTION CARRIED.

4. REVIEW AND APPROVE PAYROLL TO BE ISSUED.

Commissioner Workman made a motion, seconded by Commissioner Grimes to approve the following payroll:

Dec 3, 2021

MOTION CARRIED.

(COPY FOLLOWS)

5. PUBLIC COMMENTS #1.

None submitted.

6. DISCUSS AND POSSIBLY TAKE ACTION ON SCHEDULING AT THE EXPO CENTER (CHAD MORITZ AND KIMBERLY MORITZ).

Commissioner Workman made a motion, seconded by Commissioner Sullivan to take no action.

MOTION CARRIED.

7. DISCUSS AND POSSIBLY TAKE ACTION ON REAPPOINTING HANK DEMBOSKY TO ESD #2 FOR ANOTHER TERM, AND APPOINTING TIFFANY MCKINNY TO REPLACE JANICE HALL ON ESD #2.

Commissioner Grimes made a motion, seconded by Commissioner Workman to approve the appointment and reappointment, respectively.

MOTION CARRIED.

8. DISCUSS AND POSSIBLY TAKE ACTION ON REQUEST FOR \$2000 TO COMPENSATE FOR THE SART MEETINGS.

Commissioner Workman made a motion, seconded by Commissioner Sullivan to take no action.

MOTION CARRIED.

9. DISCUSS AND POSSIBLY TAKE ACTION ON INTERLOCAL AGREEMENT BETWEEN LEON COUNTY AND WORKFORCE SOLUTIONS – BRAZOS VALLEY.

Commissioner Workman made a motion, seconded by Commissioner Ferguson to approve this agreement, once the spelling is corrected in the title.

MOTION CARRIED.

(COPY FOLLOWS)

**10. DISCUSS AND POSSIBLY TAKE ACTION ON NEW COURT FEES FOR JP 1, JP 2,
AND JP 4 EFFECTIVE JAN. 1, 2022.**

Commissioner Sullivan made a motion, seconded by Commissioner Grimes to approve the new fees.

MOTION CARRIED.

(COPY FOLLOWS)

**11. DISCUSS AND POSSIBLY TAKE ACTION RTS WORKSTATION LEASE
AGREEMENT FOR THE TAX OFFICE.**

Commissioner Workman made a motion, seconded by Commissioner Ferguson to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

12. DISCUSS AND POSSIBLY TAKE ACTION ON SICK POOL POLICY CHANGES.

Commissioner Ferguson made a motion, seconded by Commissioner Sullivan to approve the changes.

MOTION CARRIED.

(COPY FOLLOWS)

13. DISCUSS AND POSSIBLY TAKE ACTION ON APPLYING FOR SUPPLEMENTAL ENVIRONMENTAL PROJECT FUNDING FROM POST OAK RESOURCE CONSERVATION & DEVELOPMENT (RC&D) FOR PRECINCT 4.

Commissioner Grimes made a motion, seconded by Commissioner Workman to apply for the supplemental funding of \$4,000 for a one-day tire collection.

MOTION CARRIED.

14. CLOSE REGULAR SESSION AND OPEN EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE 551.074 (PERSONNEL MATTERS).

Regular session closed at 10:25 a.m. on Monday, Dec.13, 2021.

15. OPEN EXECUTIVE SESSION

16. DISCUSS PERSONNEL AT THE SHERIFF'S OFFICE.

17. CLOSE EXECUTIVE SESSION.

18. RESUME REGULAR SESSION.

Regular session resumed at 10:40 a.m. on Monday, Dec. 13, 2021.

19. DISCUSS AND POSSIBLY TAKE ACTION ON PERSONNEL AT THE SHERIFF'S OFFICE.

Commissioner Workman made a motion, seconded by Commissioner Grimes to approve Sheriff Ellis's proposal for jail and dispatch departments, effective immediately.

MOTION CARRIED.

20. BUDGET AMENDMENTS AND TAKE ANY ACTION NECESSARY.

Commissioner Workman made a motion, seconded by Commissioner Ferguson to approve the presented budget amendments in the amount of \$373,925.22.

MOTION CARRIED.

(COPY FOLLOWS)

21. LINE ITEMS TRANSFERS AND TAKE ANY ACTION NECESSARY.

Commissioner Sullivan made a motion, seconded by Commissioner Workman to approve line item transfers in the amount of \$81,072.00.

MOTION CARRIED.

(COPY FOLLOWS)

22. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING MONTHLY REPORTS PER THE LOCAL GOVERNMENT CODE, SECTION 114.044.

Commissioner Sullivan made a motion, seconded by Commissioner Grimes to approve the following reports:

County Clerk: Oct. 2021

District Clerk: Oct. 2021

JP Precincts 1,2,4: JP Pct 1, 2 - November

MOTION CARRIED.

(COPY FOLLOWS)

23. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVAL OF THE COUNTY TREASURER'S MONTHLY REPORT AND AUTHORIZE AFFIDAVIT OF SAME, IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.026.

Commissioner Sullivan made a motion, seconded by Commissioner Grimes to approve the following reports:

MOTION CARRIED.

(COPY FOLLOWS)

24. DISCUSS AND POSSIBLY TAKE ACTION ON DONATION(S) AND/OR REIMBURSEMENT(S):

Commissioner Sullivan made a motion, seconded by Commissioner Workman to approve the following donations:

Senior Nutrition: none

Sheriff Office: training - \$100 from Marian Ward

MOTION CARRIED.

25. PURCHASE AND/OR SELLING REQUESTS AND TAKE ANY ACTION NECESSARY.

A. DISCUSS AND POSSIBLY TAKE ACTION ON FINANCE AGREEMENT FOR NEW ELECTION EQUIPMENT.

Commissioner Sullivan made a motion, seconded by Commissioner Grimes to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

B. DISCUSS AND POSSIBLY TAKE ACTION ON ADOPTING LEON COUNTY'S UPDATED PROCUREMENT POLICIES AND PROCEDURES.

Commissioner Workman made a motion, seconded by Commissioner Grimes to approve.

MOTION CARRIED.

C. DISCUSS AND POSSIBLY TAKE ACTION ON RFP 2022-261 CENTERVILLE TOWER SHELTER.

Commissioner Workman made a motion, seconded by Commissioner Sullivan to reject and re-do the RFP.

MOTION CARRIED.

D. DISCUSS AND POSSIBLY TAKE ACTION ON TERM CONTRACT RENEWAL 2018-204 FOR J&B PRODUCTION SERVICE FOR PUG MIXING OF OIL SAND.

Commissioner Sullivan made a motion, seconded by Commissioner Ferguson to allow the renewal of the contract.

MOTION CARRIED.

E. DISCUSS AND POSSIBLY TAKE ACTION ON LAW LIBRARY LEXIS NEXIS RENEWAL CONTRACT.

Commissioner Ferguson made a motion, seconded by Commissioner Sullivan to approve.

MOTION CARRIED.

(COPIES FOLLOW)

26. PUBLIC COMMENTS #2

None submitted.

27. COMMISSIONERS OPEN FORUM.

Judge announced that the next commissioners court has been moved from Dec. 29, 2021 to Dec. 22, 2021.

28. ADJOURN

Commissioner Sullivan made a motion, seconded by Commissioner Workman to adjourn.

MOTION CARRIED; MEETING ADJOURNED.

SIGNED AND APPROVED this the _____ day of _____, 2021.

Byron Ryder, County Judge

Joey Sullivan, Commissioner Pct. No. 1

David Ferguson, Commissioner Pct. No. 2

Kyle Workman, Commissioner Pct. No. 3

David Grimes, Commissioner Pct. No. 4

ATTEST:

Christie Wakefield, Leon County Clerk