

**STATE OF TEXAS  
COUNTY OF LEON**

**IN THE COMMISSIONERS COURT  
OF LEON COUNTY, TEXAS**

On this the 31<sup>st</sup> day of August 2022, the Commissioners Court of Leon County, Texas, met for its regularly scheduled meeting at 9:30 a.m. with the following members present:

Byron Ryder – County Judge  
 Joey Sullivan – Commissioner Pct. No. 1  
 David Ferguson – Commissioner Pct. No. 2 ABSENT  
 Kyle Workman – Commissioner Pct. No. 3  
 David Grimes – Commissioner Pct. No. 4

Together with County Clerk Christie Wakefield, serving as an ex-officio member of the Commissioners Court, County Auditor Melissa Abney, County Tax Assessor Collector Robin Shafer, County Attorney Keith Cook, Sheriff Kevin Ellis, and Elections Administrator Donna Golden.

**1. OPEN MEETING WITH PRAYER AND PLEDGES.**

Pastor Wayne Barrett from the Hilltop Lakes Chapel opened the meeting with prayer; pledges to the American and Texas flag were rendered.

**2. DISCUSS AND POSSIBLY TAKE ACTION ON CLAIMS DUE.**

**a. Discuss and possibly take action on claims due (LGC 130.908, “Lame Duck”).**

- **Commissioner – Pct. 2**
  - **R&B, Pct. 2**
  - **Expo**
  - **Senior Nutrition**
  - **Forestry – 2/3**
- **Commissioner – Pct. 4**
  - **R&B, Pct. 4**
  - **Forestry 1/4**
  - **Waste 4**
- **Justice of the Peace – Pct. 1**
- **Justice of the Peace – Pct. 2**

Commissioner Sullivan made a motion, seconded by Commissioner Workman to approve the claims due and lame duck claims due.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**3. DISCUSS AND POSSIBLY TAKE ACTION ON MINUTES FROM THE PREVIOUS MEETING.**

Commissioner Sullivan made the motion, seconded by Commissioner Workman to approve the minutes from the previous sessions.

**MOTION CARRIED.**

**4. REVIEW AND APPROVE PAYROLL TO BE ISSUED.**

Commissioner Workman made a motion, seconded by Commissioner Grimes to approve the Aug. 26, 2022, payroll.

Vote Breakdown:

Yes: Ryder, Workman, Grimes

No: Sullivan

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**5. PUBLIC COMMENTS #1.**

None submitted.

**6. MEMBERS OF THE OAKWOOD FOOD PANTRY HERE TO GIVE AN UPDATE ON THE FOOD PANTRY AND FUTURE PLANS.**

Presentation only. No action taken.

**7. DISCUSS AND POSSIBLY TAKE ACTION ON THE 11/8/22 ORDER OF ELECTION FOR THE NOVEMBER GENERAL ELECTION.**

Commissioner Workman made a motion, seconded by Commissioner Grimes to approve the order.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**8. DISCUSS AND POSSIBLY TAKE ACTION ON THE 11/8/22 NOTICE OF ELECTION  
FOR THE NOVEMBER GENERAL ELECTION.**

Commissioner Workman made a motion, seconded by Commissioner Grimes to approve the notice.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**9. DISCUSS AND POSSIBLY TAKE ACTION ON THE 11/8/22 JOINT SERVICES CONTRACT WITH THE CITY OF MARQUEZ STREET TAX REAUTHORIZATION.**

Commissioner Workman made a motion, seconded by Commissioner Grimes approve the contract.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**10. DISCUSS AND POSSIBLY TAKE ACTION ON THE 11/8/22 JOINT SERVICES  
CONTRACT WITH SOUTHWEST LEON COUNTY EMERGENCY SERVICES  
DISTRICT NUMBER 2 SALES AND USE TAX.**

Commissioner Grimes made a motion, seconded by Commissioner Workman to approve the contract.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**11. DISCUSS AND POSSIBLY TAKE ACTION ON ORDER OF APPOINTMENT FOR  
ELECTION JUDGES AND ALTERNATES FOR TWO-YEAR TERMS.**

Commissioner Workman made a motion, seconded by Commissioner Grimes to approve the order.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**12. DISCUSS AND POSSIBLY TAKE ACTION ON ORDER OF APPOINTMENT FOR  
EARLY VOTING BALLOT BOARD FOR TWO-YEAR TERMS.**

Commissioner Workman made a motion, seconded by Commissioner Grimes to approve the order.

**MOTION CARRIED.**

**(COPY FOLLOWS)**



**13. DISCUSS AND POSSIBLY TAKE ACTION ON ORDER OF APPOINTMENT FOR  
CENTRAL COUNTING STATION AND EARLY VOTING ELECTION OFFICERS  
FOR TWO-YEAR TERMS.**

Commissioner Workman made a motion, seconded by Commissioner Grimes to approve the order.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**14. DISCUSS RATIFYING THE ORDER DATED AUGUST 22, 2022, TO LIFT THE BURN BAN IN LEON COUNTY THAT WAS PUT INTO EFFECT ON JULY 5, 2022.**

Commissioner Sullivan made a motion, seconded by Commissioner Grimes to ratify the order.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**15. CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION ON ORDER AUTHORIZING THE ISSUANCE OF “LEON COUNTY, TEXAS TAX NOTES, SERIES 2022”; LEVYING A CONTINUING DIRECT ANNUAL AD VALOREM TAX ON ALL TAXABLE PROPERTY WITHIN THE COUNTY TO PAY THE PRINCIPAL OF AND INTEREST ON SAID NOTES AND TO CREATE A SINKING FUND FOR THE REDEMPTION THEREOF AND THE ASSESSMENT AND COLLECTION OF SUCH TAXES; AUTHORIZING THE SALE THEREOF; AND ENACTING PROVISIONS INCIDENT AND RELATED TO THE ISSUANCE OF SAID NOTES.**

Commissioner Grimes made a motion, seconded by Judge Ryder to approve the order.

VOTE BREAKDOWN:

Yes: Ryder, Sullivan, Grimes

No: Workman

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**16. DISCUSS AND POSSIBLY TAKE ACTION ON AUDIT REPORT FOR ESD #3.**

Commissioner Grimes made a motion, seconded by Commissioner Sullivan to approve the report.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**17. DISCUSS AND POSSIBLY TAKE ACTION ON MASTER GARDENERS REQUEST FOR \$2,000 FOR CHRISTMAS DECORATIONS.**

Commissioner Grimes made a motion, seconded by Commissioner Sullivan to approve the \$2,000 donation.

**MOTION CARRIED.**

**18. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT FOR PCT. 4, (PLEASE SEE ATTACHED CR LIST) (COMSTOCK OIL AND GAS, LLC) FOR A PERIOD OF 12 MONTHS.**

Commissioner Grimes made a motion, seconded by Commissioner Sullivan to approve the agreement.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**19. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT AND PIPELINE AGREEMENT FOR PCT. 2, CR 275, CR 278, AND CR 288 FOR A PERIOD OF 120 DAYS. (ATMOS ENERGY AND PERCHERON LLC.)**

Commissioner Sullivan made a motion, seconded by Commissioner Workman to table this agenda item.

**MOTION CARRIED; ITEM TABLED.**

**20. DISCUSS AND POSSIBLY TAKE ACTION ON WINDSTREAM INTERNET SERVICE AGREEMENT.**

Commissioner Workman made a motion, seconded by Commissioner Sullivan to table this agenda item.

**MOTION CARRIED; ITEM TABLED.**

**21. DISCUSS AND POSSIBLY TAKE ACTION ON TAX ASSESSOR COLLECTOR CERTIFYING A COLLECTION RATE FOR THE NEW BUDGET YEAR.**

No action taken.

**22. DISCUSS AND POSSIBLY TAKE ACTION ON APPROPRIATING ADDITIONAL FUNDS FROM CONTINGENCY TO COVER THE 503 AUTOPSY AGENDA LINE.**

Commissioner Sullivan made a motion, seconded by Commissioner Workman to approve.

**MOTION CARRIED.**

**23. DISCUSS AND POSSIBLY TAKE ACTION ON MOVING FORWARD WITH A COMPANY FOR TRANSFER STATION FOR LEON COUNTY WASTE.**

Commissioner Sullivan made a motion, seconded by Commissioner Grimes to table this agenda item.

**MOTION CARRIED; ITEM TABLED.**

**24. DISCUSS AND POSSIBLY TAKE ACTION ON WHERE TO PAY 2021 UNEMPLOYMENT DEFICIT PAYMENT FROM.**

Commissioner Workman made a motion, seconded by Commissioner Sullivan to take funds from Contingency.

**MOTION CARRIED.**

**25. DISCUSS AND POSSIBLY TAKE ACTION ON 2022/2023 EXPO BUDGET TO BE PRESENTED TO THE CITY OF CENTERVILLE ON OR BEFORE SEPTEMBER 2, 2022.**

Commissioner Sullivan made a motion, seconded by Commissioner Workman to take no action.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**26. DISCUSS AND POSSIBLY TAKE ACTION ON TREASURER'S OFFICE SALARY BUDGET ADJUSTMENTS.**

Commissioner Sullivan made a motion, seconded by Commissioner Workman to take \$5,200 for the month of September from Contingency.

**MOTION CARRIED.**

**27. DISCUSS AND POSSIBLY TAKE ACTION ON CONTRACT WITH THOMSON REUTERS (DA'S OFFICE).**

Commissioner Grimes made a motion, seconded by Commissioner Sullivan, to approve the contract.

**MOTION CARRIED.**

**(COPY FOLLOWS)**



**28. BUDGET AMENDMENTS AND TAKE ANY ACTION NECESSARY.**

None submitted.

**a. DISCUSS AND POSSIBLY TAKE ACTION ON ADDING FUNDS TO THE AUDITOR FOR FIXED ASSET I.D. TAGS.**

Commissioner Workman made a motion, seconded by Commissioner Sullivan to take no action.

**MOTION CARRIED.**

**29. LINE ITEMS TRANSFERS AND TAKE ANY ACTION NECESSARY.**

Commissioner Sullivan made a motion, seconded by Commissioner Grimes to approve line-item transfers in the amount of \$393,787.24.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**30. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING MONTHLY REPORTS PER THE LOCAL GOVERNMENT CODE, SECTION 114.044.**

Commissioner Sullivan made a motion, seconded by Commissioner Grimes to approve the following monthly reports:

County Clerk: May 2022, June 2022, July 2022

District Clerk: June 2022, July 2022

JP 1, 2 and 4: June 2022, July 2022

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**31. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVAL OF THE COUNTY TREASURER'S MONTHLY REPORT AND AUTHORIZE AFFIDAVIT OF SAME, IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.026.**

None submitted.

**32. DISCUSS AND POSSIBLY TAKE ACTION ON DONATION(S) AND/OR REIMBURSEMENT(S).**

Commissioner Sullivan made a motion, seconded by Commissioner Workman to approve the following donations/reimbursements:

\$85 in other revenue for book for Leon County Historical Society.

**MOTION CARRIED.**

**33. PURCHASE AND/OR SELLING REQUEST AND TAKE ANY ACTION NECESSARY.**

**A. DISCUSS AND POSSIBLY TAKE ACTION ON CURRENT TERM CONTRACT RENEWALS.**

Commissioner Sullivan made a motion, seconded by Commissioner Grimes to approve the renewal of Texas Commercial Waste at current contract with proposed fuel surcharge of \$6.50 per load.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**B. DISCUSS AND POSSIBLY TAKE ACTION ON BID TABULATION FOR IFB 2023-270 LEON COUNTY BUILDINGS JANITORIAL SERVICE CONTRACT.**

Commissioner Sullivan made a motion, seconded by Commissioner Workman to approve the MS Janitorial contract for \$9,858.40/Annual \$118,300.80.

**MOTION CARRIED.**

**C. DISCUSS AND POSSIBLY TAKE ACTION ON PCT. 2 SELLING A NEW HOLLAND FORD TRACTOR.**

Commissioner Sullivan made a motion, seconded by Commissioner Workman to table this agenda item.

**MOTION CARRIED; ITEM TABLED.**

**D. DISCUSS AND POSSIBLY TAKE ACTION ON PCT. 2 SELLING A JOHN DEERE TRACTOR AND CUTTER.**

Commissioner Sullivan made a motion, seconded by Commissioner Workman to table this agenda item.

**MOTION CARRIED; ITEM TABLED.**

**E. DISCUSS AND POSSIBLY TAKE ACTION ON PCT. 4 SELLING A 2007 FORD F-150 TRUCK.**

Commissioner Grimes made a motion, seconded by Commissioner Sullivan to approve the sale with \$3,000 minimum bid and to advertise in local paper.

**MOTION CARRIED.**

**F. DISCUSS AND POSSIBLY TAKE ACTION ON SOLICITING BIDS FOR ELECTRICAL AND BORING CONSTRUCTION FOR THE COURTHOUSE SQUARE.**

Commissioner Workman made a motion, seconded by Commissioner Sullivan to go out for bids.

**MOTION CARRIED.**

**34. PUBLIC COMMENTS #2.**

None submitted.

**35. COMMISSIONERS OPEN FORUM.**

None submitted.

**36. ADJOURN.**

Commissioner Sullivan made a motion, seconded by Commissioner Grimes to adjourn.

**MOTION CARRIED; MEETING ADJOURNED.**

SIGNED AND APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
**Byron Ryder, County Judge**

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**Joey Sullivan, Commissioner Pct. No. 1**

\_\_\_\_\_  
**David Ferguson, Commissioner Pct. No. 2**

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**Kyle Workman, Commissioner Pct. No. 3**

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**David Grimes, Commissioner Pct. No. 4**

**ATTEST:**

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**Christie Wakefield, Leon County Clerk**