

**STATE OF TEXAS  
COUNTY OF LEON**

**IN THE COMMISSIONERS COURT  
OF LEON COUNTY, TEXAS**

On this the 12<sup>th</sup> day of December 2022, the Commissioners Court of Leon County, Texas, met for its regularly scheduled meeting at 9:30 a.m. with the following members present:

Byron Ryder – County Judge  
 Joey Sullivan – Commissioner Pct. No. 1  
 David Ferguson – Commissioner Pct. No. 2  
 Kyle Workman – Commissioner Pct. No. 3  
 David Grimes – Commissioner Pct. No. 4

Together with County Clerk Christie Wakefield, serving as an ex-officio member of the Commissioners Court, County Auditor Melissa Abney, County Treasurer Brandi Hill, County Tax Assessor Collector Robin Shafer, County Attorney Keith Cook, EOC Director Jimmy Carrigan and Sheriff Kevin Ellis.

**1. OPEN MEETING WITH PRAYER AND PLEDGES.**

Mr. James Rosier, with New Salem Baptist Church opened the meeting with prayer; pledges to the American and Texas flag were rendered.

**2. DISCUSS AND POSSIBLY TAKE ACTION ON CLAIMS DUE.**

**Discuss and possibly take action on claims due (LGC 130.908, “Lame Duck”).**

- **Commissioner – Pct. 2**
  - **R&B, Pct. 2**
  - **R&B Admin Pct. 2**
  - **Expo Center**
  - **Forestry – 2/3**
- **Commissioner – Pct. 4**
  - **R&B, Pct. 4**
  - **R&B Admin Pct. 4**
  - **Forestry 1/4**
  - **Waste 4**
- **Justice of the Peace – Pct. 1**
- **Justice of the Peace – Pct. 2**
- **87<sup>th</sup> District Court**
- **Capital Projects**

Commissioner Sullivan made a motion, seconded by Commissioner Ferguson to approve the claims due and lame duck claims due.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**3. DISCUSS AND POSSIBLY TAKE ACTION ON MINUTES FROM THE PREVIOUS MEETING.**

Commissioner Sullivan made the motion, seconded by Commissioner Ferguson to approve the minutes from the previous sessions.

**MOTION CARRIED.**

**4. REVIEW AND APPROVE PAYROLL TO BE ISSUED.**

Commissioner Grimes made a motion, seconded by Commissioner Workman to approve the Dec. 2, 2022, payroll.

VOTE BREAKDOWN:

Yes: Ryder, Ferguson, Grimes, Workman

No: Sullivan

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**5. PUBLIC COMMENTS #1.**

None submitted.

**6. ANNOUNCEMENT: THE CENTERVILLE WASTE STATION, FLYNN WASTE STATION, AND MARQUEZ WASTE STATION WILL BE CLOSED FOR CHRISTMAS EVE ON SATURDAY, DEC. 24, 2022, AND ON NEW YEAR'S EVE, SATURDAY, DEC. 31, 2022.**

**7. DISCUSS AND POSSIBLY TAKE ACTION ON REMOVING DAVID FERGUSON AS AN IT COMMITTEE MEMBER AND APPOINTING ANOTHER MEMBER TO THE IT COMMITTEE.**

Commissioner Ferguson made a motion, seconded by Commissioner Grimes to replace Commissioner Ferguson with Commissioner Sullivan on the IT Committee.

**MOTION CARRIED.**

**8. DISCUSS AND POSSIBLY TAKE ACTION ON MAKING MUCH-NEEDED REPAIRS TO THE OLD COURTHOUSE (INTERIOR AND EXTERIOR).**

Commissioner Sullivan made a motion, seconded by Commissioner Ferguson to table this agenda item.

**MOTION CARRIED; ITEM TABLED.**

**9. DISCUSS AND POSSIBLY TAKE ACTION ON JAIL CONTRACT(S) FROM DRG ARCHITECTS FOR REMODELING AND ADD-ONS TO THE SHERIFF'S OFFICE (JAIL).**

No action taken.

**10. DISCUSS AND POSSIBLY TAKE ACTION ON GOING OUT FOR BIDS (RFP) TO INSTALL AN R-56 STANDARD GROUNDING RING AND GENERATOR TO THE CENTERVILLE TOWER BUILDING.**

Commissioner Workman made a motion, seconded by Commissioner Ferguson to have the Auditor's office go for a written quote, with exception of the generator.

**MOTION CARRIED.**

**11. DISCUSS AND POSSIBLY TAKE ACTION ON MOVING THE GENERATOR AND  
INSTALLING NEW SWITCH FROM MIDDLE BUILDING ON LASSITER TO THE  
THIRD BUILDING ON LASSITER.**

Commissioner Ferguson made a motion, seconded by Commissioner Sullivan to table this agenda item.

**MOTION CARRIED; ITEM TABLED.**

**12. CONSIDER/APPROVE AUTHORIZATION OF PROCUREMENT OF  
ADMINISTRATIVE SERVICES TO PREPARE AN APPLICATION AND PROVIDE  
ADMINISTRATIVE SERVICES FOR THE TEXAS GENERAL LAND OFFICE LOCAL  
HAZARD MITIGATION PLAN PROGRAM.**

Commissioner Workman made a motion, seconded by Commissioner Ferguson to seek proposals for a grant writer to pursue the grants available for administrative services.

**MOTION CARRIED.**

**13. DISCUSS AND POSSIBLY TAKE ACTION ON THE RIGHT-OF-WAY PERMIT  
REQUEST FORM AND ENFORCEMENT OF MASS GATHERING ORDINANCE.**

Commissioner Ferguson made a motion, seconded by Commissioner Grimes to authorize the forms and ordinance, effective immediately.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**14. DISCUSS AND POSSIBLY TAKE ACTION ON THE SELECTION OF AN ADMINISTRATION/PROJECT DELIVERY SERVICE PROVIDER(S) TO COMPLETE APPLICATION AND PROJECT IMPLEMENTATION FOR THE CDBG MIT-MOD FUNDING ADMINISTERED BY THE TEXAS GENERAL LAND OFFICE.**

Judge Ryder made a motion, seconded by Commissioner Grimes to select GrantWorks for this project.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**15. DISCUSS AND POSSIBLY TAKE ACTION ON THE RESOLUTION FOR THE SELECTION OF AN ADMINISTRATION/PROJECT DELIVERY SERVICE PROVIDER(S) TO COMPLETE THE APPLICATION AND PROJECT IMPLEMENTATION FOR THE CDBG MIT-MOD FUNDING ADMINISTERED BY THE TEXAS GENERAL LAND OFFICE.**

Commissioner Grimes made a motion, seconded by Commissioner Workman to sign the resolution.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**16. DISCUSS AND POSSIBLY TAKE ACTION ON THE SELECTION OF AN ENGINEERING/ARCHITECTURAL SERVICE PROVIDER(S) TO COMPLETE APPLICATION AND PROJECT-RELATED ENGINEERING/ARCHITECTURAL SERVICES FOR THE CDBG MIT-MOD FUNDING ADMINISTERED BY THE TEXAS GENERAL LAND OFFICE.**

Judge Ryder made a motion, seconded by Commissioner Grimes to select Bleyl Engineering.

**MOTION CARRIED.**

**17. DISCUSS AND POSSIBLY TAKE ACTION ON THE RESOLUTION FOR THE SELECTION OF AN ENGINEERING/ARCHITECTURAL/SURVEYING SERVICE PROVIDER(S) TO COMPLETE PROJECT IMPLEMENTATION FOR THE CDBG MIT-MOD FUNDING ADMINISTERED BY THE TEXAS GENERAL LAND OFFICE.**

Commissioner Grimes made a motion, seconded by Judge ryder to sign the resolution.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**18. BUDGET AMENDMENTS AND TAKE ANY ACTION NECESSARY.**

County Auditor Melissa Abney presented the FY 2021-2022 amendments. Commissioner Workman made a motion, seconded by Commissioner Ferguson to approve the budget amendments in the amount of \$857,493.09

**MOTION CARRIED.**

County Auditor Melissa Abney presented the monthly budget amendments. Commissioner Workman made a motion, seconded by Commissioner Ferguson to approve the budget amendments in the amount of \$116,729.46

**MOTION CARRIED.**

(COPIES FOLLOW)



**19. LINE ITEMS TRANSFERS AND TAKE ANY ACTION NECESSARY.**

County Auditor Melissa Abney presented the line-item transfers. Commissioner Workman made a motion, seconded by Commissioner Ferguson to approve the line-item transfers in amount of \$1,764.08.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**20. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING MONTHLY  
REPORTS PER THE LOCAL GOVERNMENT CODE, SECTION 114.044.**

Commissioner Sullivan made a motion, seconded by Commissioner Ferguson to approve the following reports:

District Clerk:

County Clerk:

JP 1, 2 and 4: October 2022

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**21. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVAL OF THE COUNTY TREASURER'S MONTHLY REPORT AND AUTHORIZE AFFIDAVIT OF SAME, IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.026.**

Commissioner Workman made a motion, seconded by Commissioner Sullivan to approve the following reports:

November 2022

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**22. DISCUSS AND POSSIBLY TAKE ACTION ON DONATION(S) AND/OR REIMBURSEMENT(S).**

None submitted.

**23. PURCHASE AND/OR SELLING REQUEST AND TAKE ANY ACTION**

a. DISCUSS AND POSSIBLY TAKE ACTION ON WINDSTREAM INTERNET SERVICE AGREEMENT.

Commissioner Workman made a motion, seconded by Commissioner Grimes to approve the contract.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

b. DISCUSS AND POSSIBLY TAKE ACTION ON MAINTENANCE CONTRACT FOR THE ZETRON RADIO CONSOLES IN DISPATCH.

Commissioner Ferguson made a motion, seconded by Commissioner Workman to approve the contract with Texas Communications spanning from December 2022 until 9/30/23, with funds to be taken from Contingency.

**MOTION CARRIED.**

c. DISCUSS AND POSSIBLY TAKE ACTION ON PURCHASING A GENERATOR FOR THE OLD CLINIC (LASSITER) TO BE OCCUPIED BY DSHS (DEPARTMENT OF STATE HEALTH SERVICES).

No action taken.

d. DISCUSS AND POSSIBLY TAKE ACTION ON FUNDING OF CLEARING PROJECT AT HWY 79 AND FM 1512.

Commissioner Ferguson made a motion, seconded by Commissioner Workman to approve the clearing with funds to be taken from Contingency.

**MOTION CARRIED.**

e. DISCUSS AND POSSIBLY TAKE ACTION ON CONTRACT #2018-204 RENEWAL FOR PUG MIXING OF OIL SAND.

Commissioner Sullivan made a motion, seconded by Commissioner Ferguson to approve the renewal of this contract.

**MOTION CARRIED.**

(COPY FOLLOWS)

**24. PUBLIC COMMENTS #2.**

None submitted.

**25. COMMISSIONERS OPEN FORUM.**

Judge Ryder mentioned that he will be absent the next meeting, and wanted to acknowledge the years of service given by Commissioner Ferguson and Commissioner Grimes to Leon County.

**26. ADJOURN.**

Commissioner Workman made a motion, seconded by Commissioner Sullivan to adjourn.

**MOTION CARRIED; MEETING ADJOURNED.**

SIGNED AND APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
**Byron Ryder, County Judge**

\_\_\_\_\_  
**Joey Sullivan, Commissioner Pct. No. 1**

\_\_\_\_\_  
**David Ferguson, Commissioner Pct. No. 2**

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**Kyle Workman, Commissioner Pct. No. 3**

\_\_\_\_\_  
**David Grimes, Commissioner Pct. No. 4**

**ATTEST:**

\_\_\_\_\_  
**Christie Wakefield, Leon County Clerk**