

**STATE OF TEXAS
COUNTY OF LEON**

**IN THE COMMISSIONERS COURT
OF LEON COUNTY, TEXAS**

On this the 14th day of February 2022, the Commissioners Court of Leon County, Texas, met for its regularly scheduled meeting at 9:30 a.m. with the following members present:

Byron Ryder – County Judge
Joey Sullivan – Commissioner Pct. No. 1
David Ferguson – Commissioner Pct. No. 2
Kyle Workman – Commissioner Pct. No. 3
David Grimes – Commissioner Pct. No. 4

Together with County Clerk Christie Wakefield, serving as an ex-officio member of the Commissioners Court, Sheriff Kevin Ellis, County Auditor Melissa Abney, County Attorney Keith Cook, County Treasurer Brandi Hill, and EOC Director Jimmy Carrigan.

1. OPEN MEETING WITH PRAYER AND PLEDGES.

Judge Ryder opened the meeting with prayer; pledges to the American and Texas flag were rendered.

2. DISCUSS AND POSSIBLY TAKE ACTION ON CLAIMS DUE.

Commissioner Sullivan made the motion seconded by Commissioner Ferguson to accept the claims due.

MOTION CARRIED.

(COPY FOLLOWS)

3. DISCUSS AND POSSIBLY TAKE ACTION ON MINUTES FROM THE PREVIOUS MEETING.

Commissioner Sullivan made the motion, seconded by Commissioner Ferguson to approve the minutes from the previous sessions.

MOTION CARRIED.

4. REVIEW AND APPROVE PAYROLL TO BE ISSUED.

Commissioner Workman made a motion, seconded by Commissioner Grimes to approve the following payrolls:

Jan. 28, 2022

Feb. 11, 2022

MOTION CARRIED.

(COPY FOLLOWS)

5. PUBLIC COMMENTS #1.

Ms. Cynthia Holmes Snow addressed the Court regarding the condition of CR 248.

EOC Director Jimmy Carrigan asked attending reporters to remind all residents on the current STEAR database need to re-register in order to remain on the database.

6. DISCUSS AND POSSIBLY TAKE ACTION ON CONSIDERING A QUIT CLAIM DEED FOR 1 ACRE (DEED)/ 1 ½ ACRES (APPRAISAL OFFICE) TO DONNIE GRIMES.

Commissioner Ferguson made a motion, seconded by Commissioner Workman to table this agenda item.

MOTION CARRIED; ITEM TABLED.

7. DISCUSS AND POSSIBLY TAKE ACTION ON RATIFYING THE ORDER DATED FEB. 2, 2022 TO LIFE THE BURN BAN IN LEON COUNTY THAT WAS PUT INTO EFFECT ON JANUARY 18, 2022.

Commissioner Workman made a motion, seconded by Commissioner Grimes to ratify the order.

MOTION CARRIED.

(COPY FOLLOWS)

8. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING WHEELOCK CREEK RANCH LAND COMPANY LLC SUBDIVISION.

Commissioner Ferguson made a motion, seconded by Commissioner Sullivan to approve the plat with no county roads.

MOTION CARRIED.

9. DISCUSS AND POSSIBLY TAKE ACTION ON THE ANNUAL RACIAL PROFILING REPORT FOR YEAR 2021.

Commissioner Sullivan made a motion, seconded by Commissioner Workman to approve the report.

MOTION CARRIED.

(COPY FOLLOWS)

10. DISCUSS AND POSSIBLY TAKE ACTION ON AUTHORIZING THE AUDITOR'S OFFICE TO ACCEPT THE USER TERMS AND AGREEMENTS FOR THE ACTIVE 911 ANNUAL SUBSCRIPTION.

Commissioner Sullivan made a motion, seconded by Commissioner Ferguson to table this agenda item.

MOTION CARRIED; ITEM TABLED.

11. DISCUSS AND POSSIBLY TAKE ACTION ON ACTIVE 911 ACCOUNT AND AUTHORIZED USERS.

Commissioner Sullivan made a motion, seconded by Commissioner Ferguson to table this agenda item.

MOTION CARRIED; ITEM TABLED.

12. DISCUSS AND POSSIBLY TAKE ACTION ON APPLYING FOR THE FY2023 TEXAS PRESERVATION TRUST FUND GRANT THROUGH THE HISTORICAL COMMISSION FOR THE 1913 JAIL.

Commissioner Ferguson made a motion, seconded by Commissioner Workman to apply for the dollar-for-dollar grant.

MOTION CARRIED.

13. DISCUSS AND POSSIBLY TAKE ACTION ON IDENTIFYING TOP PRIORITIES FOR ARPA FUNDING.

Commissioner Workman made a motion, seconded by Commissioner Ferguson to table this agenda item until March 14, 2022.

MOTION CARRIED; ITEM TABLED.

14. DISCUSS AND POSSIBLY TAKE ACTION ON TRANSFER OF OWNERSHIP FOR THE OAKWOOD AND NORMANGEE TOWERS.

Commissioner Workman made a motion, seconded by Commissioner Sullivan to transfer the 2 towers into Leon County's possession, with Precinct 3 to develop a binder for its policy and procedures.

MOTION CARRIED.

15. DISCUSS AND POSSIBLY TAKE ACTION ON THE TOWER SHELTER PROJECT.

Commissioner Workman made a motion, seconded by Commissioner Ferguson to table this agenda item.

MOTION CARRIED; ITEM TABLED.

16. DISCUSS AND POSSIBLY TAKE ACTION ON ACCEPTING THE JUVENILE PROBATION AUDIT.

Commissioner Ferguson made a motion, seconded by Commissioner Workman to approve the audit.

MOTION CARRIED.

(COPY FOLLOWS)

17. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT FOR CR 204, CR 216, AND CR 227 IN PCT. 1.

Commissioner Sullivan made a motion, seconded by Commissioner Workman to approve the 45-day agreement, pending their submittal of a bond.

MOTION CARRIED.

(COPY FOLLOWS)

18. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING SALES ORDER FROM AVENU INSIGHTS AND ANALYTICS (TO BE PAID OUT OF RECORDS MANAGEMENT).

Commissioner Workman made a motion, seconded by Commissioner Ferguson to approve the sales order.

MOTION CARRIED.

(COPY FOLLOWS)

19. DISCUSS AND POSSIBLY TAKE ACTION ON REMOVING SITE DISTANCE OBSTACLES ON BLIND CURVES, REBUILDING FENCE, REMOVING CATTLE, ETC. FROM CR 231 DUE TO INCREASED TRAFFIC ON THIS COUNTY ROAD. ALL EXPENSES TO BE COVERED BY LEON COUNTY TO COMPLETE THIS PROJECT.

Commissioner Ferguson made a motion, seconded by Commissioner Grimes to state that this is a matter of public safety, as increased traffic is presenting a more hazardous environment and as requested by the landowners, that these actions will be funded entirely out of the Precinct 2 budget, and to approve this project.

MOTION CARRIED.

20. DISCUSS AND POSSIBLY TAKE ACTION ON PROGRAMMING RADIOS AND REPEATER FOR USE AT PCT. 14 VOTING LOCATION.

Commissioner Workman made a motion, seconded by Commissioner Ferguson to take no action.

MOTION CARRIED.

21. DISCUSS AND POSSIBLY TAKE ACTION ON TEMPORARY CELL PHONE AND BOOSTER FOR VICTORY BAPTIST CHURCH POLLING LOCATION, PCT. 14.

Commissioner Workman made a motion, seconded by Commissioner Ferguson to approve the temporary cellphone and booster, if needed.

MOTION CARRIED.

22. DISCUSS AND POSSIBLY TAKE ACTION ON PURCHASING REPLACEMENT EOC RADIO EQUIPMENT.

Commissioner Workman made a motion, seconded by Commissioner Grimes to approve the equipment replacement list.

MOTION CARRIED.

(COPY FOLLOWS)

23. BUDGET AMENDMENTS AND TAKE ANY ACTION NECESSARY.

None submitted.

24. LINE ITEMS TRANSFERS AND TAKE ANY ACTION NECESSARY.

Commissioner Ferguson made a motion, seconded by Commissioner Workman to approve the line item transfers in the amount of \$48,080.94.

MOTION CARRIED.

(COPY FOLLOWS)

25. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING MONTHLY REPORTS PER THE LOCAL GOVERNMENT CODE, SECTION 114.044.

None submitted.

26. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVAL OF THE COUNTY TREASURER'S MONTHLY REPORT AND AUTHORIZE AFFIDAVIT OF SAME, IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.026.

Commissioner Sullivan made a motion, seconded by Commissioner Workman to approve the following reports:

January 2022

MOTION CARRIED.

(COPY FOLLOWS)

27. DISCUSS AND POSSIBLY TAKE ACTION ON DONATION(S) AND/OR REIMBURSEMENT(S):

Commissioner Workman made a motion, seconded by Commissioner Sullivan to accept the following donations:

\$2,128 to Senior Nutrition

\$2,000 from Citizens State Bank to Sheriff Office-Training budget

MOTION CARRIED.

A. DISCUSS AND POSSIBLY TAKE ACTION ON DONATION OF GENERATOR TO HILLTOP LAKES CHAPEL PURSUANT TO LGC 263.151; 263.152.

Commissioner Grimes made a motion, seconded by Commissioner Ferguson to state that the generator is at the end of its use life, that the generator is located at a site that can be used as an emergency shelter for the area, and that the donation of the generator to the chapel removes the burden of maintenance from the county. Therefore, the county will donate the generator to the chapel.

MOTION CARRIED.

(COPY FOLLOWS)

28. PURCHASE AND/OR SELLING REQUESTS AND TAKE ANY ACTION NECESSARY.

- A. DISCUSS AND POSSIBLY TAKE ACTION ON OBTAINING QUOTES FOR LEASE MANAGEMENT SOFTWARE (IMPLEMENTATION OF GASB 87).

Commissioner Workman made a motion, seconded by Commissioner Ferguson to allow the Auditor's office to obtain quotes for software.

MOTION CARRIED.

- B. DISCUSS AND POSSIBLY TAKE ACTION ON BID TABULATION FOR BID 2022-263, AGGREGATE HAULING VIA BELLY DUMP – PCT. 2.

Commissioner Ferguson made a motion, seconded by Commissioner Workman to accept the lone bid.

MOTION CARRIED.

(COPY FOLLOWS)

- C. DISCUSS AND POSSIBLY TAKE ACTION ON RENEWAL OF THE ANNUAL CONTRACT WITH KOFIE TECHNOLOGIES FOR THE SHERIFF'S DEPARTMENT.

Commissioner Workman made a motion, seconded by Commissioner Ferguson to approve the contract.

MOTION CARRIED.

(COPY FOLLOWS)

D. DISCUSS AND POSSIBLY TAKE ACTION ON CONTRACTING WITH A SURVEYOR TO IDENTIFY PROPERTY PARAMETERS FOR THE JUSTICE CENTER.

Commissioner Ferguson made a motion, seconded by Commissioner Sullivan to have the Auditor's office hire a surveyor to mark the corners of the justice center property and to provide an updated survey of the property, with funds to come from Contingency.

MOTION CARRIED.

E. DISCUSS AND POSSIBLY TAKE ACTION ON THE SALE OF THE JUSTICE CENTER STORAGE BUILDING.

Commissioner Ferguson made a motion, seconded by Commissioner Sullivan to have the Auditor's office obtain bids to have the storage building and porch preferably sold and moved, or if not sold, destroyed and removed from the property.

MOTION CARRIED.

F. DISCUSS AND POSSIBLY TAKE ACTION ON PURCHASING THREE 20' STORAGE CONTAINERS FOR THE JUSTICE CENTER.

Commissioner Ferguson made a motion, seconded by Commissioner Grimes to have the Auditor's office purchase the 3 tan/light beige containers, with funds to be taken from Contingency.

MOTION CARRIED.

G. DISCUSS AND POSSIBLY TAKE ACTION ON CONTRACTING WITH ARCHITECT FOR THE JUSTICE CENTER.

Commissioner Ferguson made a motion, seconded by Commissioner Workman to have the Auditor's office obtain a RFQ for a specialized jail architect for a master plan on a new county jail facility.

MOTION CARRIED.

H. DISCUSS AND POSSIBLY TAKE ACTION ON PCT. 2 EXPENSES RELATING TO CR 236 PROJECT.

Commissioner Ferguson made a motion, seconded by Commissioner Sullivan to approve the necessary expenses to move the cattle, with these expenses to be paid today (2/14/22).

MOTION CARRIED.

**29. CLOSE REGULAR SESSION UNDER TEXAS GOVERNMENT CODE 551.074
(PERSONNEL MATTERS).**

Regular session closed at 11:53 a.m. on Monday, February 14, 2022.

30. OPEN EXECUTIVE SESSION.

31. DISCUSS EXPO MANAGERS POSITION AND SALARY.

32. CLOSE EXECUTIVE SESSION.

33. RESUME REGULAR MEETING.

Regular session resumed at 12:10 p.m. on Monday, February 14, 2022.

**34. DISCUSS AND POSSIBLY TAKE ACTION ON THE EXPO MANAGER'S
POSITION AND SET A SALARY.**

Commissioner Grimes made a motion, seconded by Commissioner Ferguson to have the Auditor's office place ads in the local papers, along with the Bryan Eagle, for a manager's position with a full-time salary of \$35,350 plus benefits.

MOTION CARRIED.

35. PUBLIC COMMENTS #2

Sheriff Ellis commented that Ms. Peggy Ivey, an employee of Leon County for 31 years, has retired, and her work and efforts are deeply appreciated.

36. COMMISSIONERS OPEN FORUM.

None submitted.

37. ADJOURN

Commissioner Sullivan made a motion, seconded by Commissioner Workman to adjourn.

MOTION CARRIED; MEETING ADJOURNED.

SIGNED AND APPROVED this the _____ day of _____, 2022.

Byron Ryder, County Judge

Joey Sullivan, Commissioner Pct. No. 1

David Ferguson, Commissioner Pct. No. 2

Kyle Workman, Commissioner Pct. No. 3

David Grimes, Commissioner Pct. No. 4

ATTEST:

Christie Wakefield, Leon County Clerk