

**STATE OF TEXAS
COUNTY OF LEON**

**IN THE COMMISSIONERS COURT
OF LEON COUNTY, TEXAS**

On this the 12th day of August 2024, the Commissioners Court of Leon County, Texas, met for a regularly scheduled meeting at 9:30 a.m. with the following members present:

Byron Ryder – County Judge
Joey Sullivan – Commissioner Pct. No. 1
Paul Bing – Commissioner Pct. No. 2
Kyle Workman– Commissioner Pct. No. 3 ABSENT
T. J. Foley – Commissioner Pct. No. 4

Together with County Clerk Christie Wakefield, serving as an ex-officio member of the Commissioners Court, County Auditor Melissa Abney, County Treasurer Brandi Hill, County Attorney Keith Cook, Sheriff Kevin Ellis, and EOC Director Bob Hickman.

1. OPEN MEETING WITH PRAYER AND PLEDGES.

Ray Payne with Ephesus Baptist Church - Jewett opened the meeting with prayer; pledges to the American and Texas flag were rendered.

2. DISCUSS AND POSSIBLY TAKE ACTION ON CLAIMS DUE.

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the claims due.

MOTION CARRIED.

(COPY FOLLOWS)

3. DISCUSS AND POSSIBLY TAKE ACTION ON MINUTES FROM THE PREVIOUS MEETING.

Commissioner Sullivan made the motion, seconded by Commissioner Foley to approve the minutes from the previous sessions.

MOTION CARRIED.

4. REVIEW AND APPROVE PAYROLL TO BE ISSUED.

None submitted.

5. PUBLIC COMMENTS #1.

None submitted.

6. DISCUSS AND POSSIBLY TAKE ACTION ON CENSUS BUSINESS PLAN WITH AIRMED CARE NETWORK FOR LEON COUNTY EMPLOYEES.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to table this agenda item.

MOTION CARRIED; ITEM TABLED.

7. INTRODUCTION OF KIRSTEN JOLIN, THE 9-1-1 ADDRESSING COORDINATOR.

Discussion only; no action taken.

8. DISCUSS AND POSSIBLY TAKE ACTION ON THE 11/5/24 ORDER OF ELECTION FOR THE NOVEMBER GENERAL ELECTION.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve this order.

MOTION CARRIED.

(COPY FOLLOWS)

9. DISCUSS AND POSSIBLE TAKE ACTION ON REPLAT IN THE HUDSON LAND COMPANY, TRACT 4 INTO TRACT 4A & 4B.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the replat.

MOTION CARRIED.

(COPY FOLLOWS)

**10. DISCUSS AND POSSIBLY TAKE ACTION ON INTERLOCAL AGREEMENT
BETWEEN LEON COUNTY AND WORKFORCE SOLUTIONS – BRAZOS VALLEY
(OCT. 1, 2024 – SEPT. 30, 2025)**

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

11. DISCUSS AND POSSIBLY TAKE ACTION ON RATIFYING THE LOCAL STATE OF DISASTER FOR LEON COUNTY DUE TO SEVERE STORMS, FLOODING AND WIND THAT OCCURRED STARTING APRIL 26, 2024. (30 DAYS FROM AUGUST 5, 2024.)

Commissioner Bing made a motion, seconded by Commissioner Foley to ratify the declaration.

MOTION CARRIED.

(COPY FOLLOWS)

**12. DISCUSS THE JP 1 BUILDING IN BUFFALO AND TAKE ANY ACTION
NECESSARY.**

Discussion only; no action taken.

(COPY FOLLOWS)

13. DISCUSS AND POSSIBLY TAKE ACTION ON REPLACING ASHLEY DAVIS (HAWTHORNE) WITH MARCY BUNDICK AS BVCOG (BRAZOS VALLEY COUNCIL OF GOVERNMENTS) BOARD MEMBER, AND ALSO ADDING CALLIE PADGETT TO BVCOG (BRAZOS VALLEY COUNCIL OF GOVERNMENTS) AS A BOARD MEMBER ON THE CRIMINAL JUSTICE COMMITTEE.

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the additions and replacement.

VOTE BREAKDOWN:

YES: Ryder, Foley, Bing

ABSTAIN: Sullivan.

MOTION CARRIED.

14. DISCUSS AND POSSIBLY TAKE ACTION ON THE COMMAND TRAILER.

Commissioner Sullivan made a motion, seconded by Commissioner Foley to purchase a 16-foot white trailer, with funds not to exceed \$8,000.

MOTION CARRIED.

15. DISCUSS AND POSSIBLY TAKE ACTION ON REAPPOINTING COMMISSIONER JOEY SULLIVAN AND BOBBY WALTERS TO THE BVCOG BOARD OF DIRECTORS FOR A NEW 3-YEAR TERM BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2027.

Commissioner Bing made a motion, seconded by Commissioner Foley to approve the reappointments.

MOTION CARRIED.

16. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT FOR CR 238 IN PCT. 2 (FUTURE INFRASTRUCTURE).

Commissioner Bing made a motion, seconded by Commissioner Sullivan to table this agenda item

MOTION CARRIED; ITEM TABLED.

(COPY FOLLOWS)

**17. DISCUSS AND POSSIBLY TAKE ACTION CONTRACTING WITH CROWE LLP
TO CONDUCT THE ANNUAL FINANCIAL AUDIT(S).**

Commissioner Foley made a motion, seconded by Commissioner Sullivan to approve the contract.

MOTION CARRIED.

(COPY FOLLOWS)

18. DISCUSS AND POSSIBLY TAKE ACTION ON APPLYING FOR RAIL CROSSING GRANT.

Commissioner Bing made a motion, seconded by Commissioner Foley to apply for the grant.

MOTION CARRIED.

(COPY FOLLOWS)

**19. DISCUSS AND POSSIBLY TAKE ACTION ON 2024-2025 SHERIFF AND
CONSTABLE FEES FOR LEON COUNTY.**

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the fees.

MOTION CARRIED.

(COPY FOLLOWS)

**20. DISCUSS AND POSSIBLY TAKE ACTION ON KENNY PORTERFIELD GETTING
A NEW COUNTY PHONE BECAUSE HIS IS BROKEN.**

Commissioner Foley made a motion, seconded by Commissioner Bing to take no action.

MOTION CARRIED.

**21. DISCUSS AND POSSIBLY TAKE ACTION ON A PAUPER'S CREMATION AT
WALTERS FUNERAL HOME.**

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the order.

MOTION CARRIED.

(COPY FOLLOWS)

22. DISCUSS AND POSSIBLY TAKE ACTION ON WAIVERS OF FEES AT THE EXPO.

Commissioner Foley made a motion, seconded by Commissioner Sullivan to waive the parking lot fees for the Hat Brand event staged at the Expo on July 4, 2024, event.

MOTION CARRIED.

23. DISCUSS AND POSSIBLY TAKE ACTION ON THE TAX ABATEMENT RESOLUTION AND THE GUIDELINES AND CRITERIA.

Commissioner Bing made a motion, seconded by Commissioner Sullivan to approve the resolution, guidelines and criteria.

MOTION CARRIED.

(COPY FOLLOWS)

24. REVIEW AND APPROVE THE 2ND QUARTER LEON COUNTY INVESTMENT REPORT.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the report.

VOTE BREAKDOWN:

YES: Ryder, Sullivan, Bing

ABSTAIN: Foley

MOTION CARRIED.

(COPY FOLLOWS)

25. DISCUSS AND POSSIBLY TAKE ACTION ON SETTING THE DATE, TIME AND LOCATION OF THE MEETINGS TO VOTE ON THE 2024/2025 BUDGET (9:30 A.M. ON TUESDAY, SEPTEMBER 3, 2024) AND TAX RATE (9:30 A.M. ON MONDAY, SEPTEMBER 9, 2024) (COMMISSIONERS COURTROOM, 1ST FLOOR, ANNEX 1).

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the proposed meeting times, dates, and locations as listed above.

MOTION CARRIED.

26. DISCUSS, CONSIDER, AND TAKE ACTION TO ESTABLISH THE COST OF PROJECTS TO BE FINANCED WITH THE COUNTY'S SERIES 2024 TAX NOTES.

Commissioner Foley made a motion, seconded by Commissioner Sullivan to edit the list to include roads, materials and equipment to the tax note listing, for a 7-year, \$9 million note.

MOTION CARRIED.

27. DISCUSS AND POSSIBLY TAKE ACTION ON ANY 2024-2025 BUDGET ITEMS.

No action taken.

28. DISCUSS AND POSSIBLY TAKE ACTION ON BUDGET ADJUSTMENTS AND TAKE ANY ACTION NECESSARY.

Commissioner Foley made a motion, seconded by Commissioner Sullivan to approve the budget amendments in the amount of \$160.378.30.

MOTION CARRIED.

(COPY FOLLOWS)

29. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING MONTHLY REPORTS (COUNTY AUDITOR) PER THE LOCAL GOVERNMENT CODE, SECTION 114.044.

None submitted.

30. DISCUSS AND- POSSIBLY TAKE ACTION ON APPROVAL OF THE COUNTY TREASURER'S MONTHLY REPORT AND AUTHORIZE AFFIDAVIT OF SAME, IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.026.

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the following reports:

July 2024

MOTION CARRIED.

(COPY FOLLOWS)

31. DISCUSS AND POSSIBLY TAKE ACTION ON DONATION(S) AND/OR REIMBURSEMENT(S).

Commissioner Foley made a motion, seconded by Commissioner Sullivan to approve the following donations:

Senior Nutrition: \$992

MOTION CARRIED.

32. PURCHASE AND/OR SELLING REQUESTS AND TAKE ANY ACTION NECESSARY.

A. DISCUSS AND POSSIBLY TAKE ACTION ON PROPOSAL FOR HISTORICAL DOOR RESTORATION IN THE COUNTY COURTHOUSE.

Commissioner Foley made a motion, seconded by Commissioner Sullivan to use ARPA funds to repair the door; if ARPA funds can't be used, then use funds from Contingency to make the repair.

MOTION CARRIED.

(COPY FOLLOWS)

B. DISCUSS AND POSSIBLY TAKE ACTION ON CONTRACTING WITH MISSION CRITICAL ON THE COMMUNICATIONS INFRASTRUCTURE IN LEON COUNTY.

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the contract.

MOTION CARRIED.

(COPY FOLLOWS)

C. DISCUSS AND POSSIBLY TAKE ACTION ON RENEWAL OF THE IT MANAGED SERVICES CONTRACT.

Commissioner Bing made a motion, seconded by Commissioner Foley to renew the contract.

MOTION CARRIED.

(COPY FOLLOWS)

D. DISCUSS AND POSSIBLE TAKE ACTION ON THE PITNEY BOWES LEASE RENEWAL POSTAGE FOR THE SHERIFFS OFFICE AND THE DISTRICT CLERKS OFFICE.

Commissioner Foley made a motion, seconded by Commissioner Sullivan to approve the renewal.

MOTION CARRIED.

(COPY FOLLOWS)

E. DISCUSS AND POSSIBLY TAKE ACTION ON BID TABULATION FOR IFB 2024-315A EXPO EQUIPMENT BUILDING.

Commissioner Foley made a motion, seconded by Commissioner Bing to accept the bid, include the North wall, matching the paint and trim to the other Expo buildings, and to use ARPA funds for payment.

MOTION CARRIED.

(COPY FOLLOWS)

F. DISCUSS AND POSSIBLY TAKE ACTION ON WIRELESS NETWORK REFRESH (FY 2025).

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the refresh, using ARPA funds for payment. If ARPA is not possible, to use the budgeted funds.

MOTION CARRIED.

(COPY FOLLOWS)

G. DISCUSS AND POSSIBLY TAKE ACTION ON THE SCALEFUSION ANNUAL LICENSE CONTRACT (FY 2025).

Commissioner Foley made a motion, seconded by Commissioner Bing to approve.

MOTION CARRIED.

(COPY FOLLOWS)

H. DISCUSS AND POSSIBLY TAKE ACTION ON THE KNOWBE4 ANNUAL CONTRACT (FY 2025).

Commissioner Foley made a motion, seconded by Commissioner Bing to approve.

MOTION CARRIED.

(COPY FOLLOWS)

I. DISCUSS AND POSSIBLY TAKE ACTION ON DELL RUGGED COMPUTER AND ACCESSORIES FOR CONSTABLE(S) (FY 2025)

Commissioner BIng made a motion, seconded by Commissioner Foley to approve this for the constable office.

MOTION CARRIED.

(COPY FOLLOWS)

J. DISCUSS AND POSSIBLY TAKE ACTION ON DATTO ANNUAL CLOUD BACKUP CONTRACT FOR THE SHERIFFS OFFICE (FY 2025).

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the contract.

MOTION CARRIED.

(COPY FOLLOWS)

K. DISCUSS AND POSSIBLY TAKE ACTION ON THE DATTO ANNUAL CLOUD BACKUP CONTRACT FOR THE COUNTY AUDITOR AND COUNTY TREASURERS OFFICE.

Commissioner Foley made a motion, seconded by Commissioner Sullivan to approve the contract.

MOTION CARRIED.

(COPY FOLLOWS)

L. DISCUSS AND POSSIBLY TAKE ACTION ON TECHBUNDLE ASSET REFRESH RECOMMENDATION(S) – PROPOSAL LC 2024-2025.

Commissioner Bing made a motion, seconded by Commissioner Foley to table this agenda item.

MOTION CARRIED; ITEM TABLED.

(COPY FOLLOWS)

M. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING THE SOUTHERN HEALTH PARTNERS SERVICES AGREEMENT FOR LEON COUNTY.

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

33. CLOSE REGULAR SESSION AND OPEN EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE 551.071 (CONSULTATION WITH ATTORNEY) AND 551.074 (PERSONNEL).

No session needed.

34. OPEN EXECUTIVE SESSION.

35. DISCUSS ANY COUNTY ISSUES WITH ATTORNEY.

36. CLOSE EXECUTIVE SESSION.

37. RESUME REGULAR SESSION.

38. DISCUSS EXECUTIVE SESSION ISSUE(S) AND TAKE ANY ACTION NECESSARY.

No session needed.

39. PUBLIC COMMENTS #2.

Paul Middleton with JVC Kenwood commented on the RFP process on the communications project.

40. COMMISSIONERS OPEN FORUM.

41. ADJOURN.

Commissioner Sullivan made a motion, seconded by Commissioner Foley to adjourn.

MOTION CARRIED; MEETING ADJOURNED.

SIGNED AND APPROVED this the _____ day of _____, 2024.

Byron Ryder, County Judge

Joey Sullivan, Commissioner Pct. No. 1

Paul Bing, Commissioner Pct. No. 2

Kyle Workman, Commissioner Pct. No. 3

T.J. Foley, Commissioner Pct. No. 4

ATTEST:

Christie Wakefield, Leon County Clerk